

City of Brownsville
Minutes of May 6, 2026, Regular Monthly Council Meeting and HRA of Brownsville

Jean Meyer called the regular meeting of the Brownsville City Council to order at 7:00 pm. Council roll call was conducted by the clerk confirming that a quorum was present with Barb Hurley, Pam Walhovd, Bill Fitzpatrick and David Prestby present. Others in attendance were Steve Schuldt Clerk, Jenna Knight, Treasurer, Dean Twite, Maintenance Supervisor, Shelly Dixon, Resident, Fred Beseler, Argus and Kaitlin Longhauser, FCJ.

Mayor Jean Meyer led the meeting attendees in reciting the pledge of allegiance to the US Flag.

Jean Meyer requested approval of the consent agenda which includes the meeting agenda, minutes of April 1, 2026 and claims payable to date. David Prestby moved, seconded by Barb Hurley and the motion passed to approve the consent agenda as presented.

FLOOR CORRESPONDENCE: None

PRESENTATIONS: None

APPOINTMENTS: None

OLD BUSINESS: Jean Meyer opened discussion regarding the hiring of summer recreation coordinator and assistants. She iterated that there is one coordinator applicant and three assistant applications. She recommended hiring all the applicants and possibly a fourth assistant on recommendation from the coordinator. Following discussion, Bill Fitzpatrick moved to hire the coordinator applicant and three assistants, seconded by Barb Hurley and the motion passed with the understanding that a fourth assistant be hired if the Summer Rec sign-up numbers warrant additional staff.

The council discussed community center updates. Dean Twite informed the council that the current stage measures 12' X 32' and could be reduced in size to 8' X 16' or removed completely. Pam Walhovd moved to leave the stage as is. The motion failed to receive a second. Following discussion, Bill Fitzpatrick moved, seconded by David Prestby and the motion passed to reduce the stage size to 8' X 16' with the understanding that the stage can be restored if necessary. The motion passed with Pam Walhovd voting in the negative.

Jean Meyer requested approval of an on-sale malt liquor license for Lawrence Lake Marina. Bill Fitzpatrick moved, seconded by Barb Hurley and the motion passed to approve the license.

Jean Meyer informed the council of an administrative letter to be sent to residents by the clerk's office regarding ordinance violations in which they will be allowed 14 days to come into compliance with the ability to request an additional 14 days if necessary. If a resident disregards the issue, a fine is to be imposed. The council considered the cost to prosecute violations. Bill Fitzpatrick suggested that residents with an issue regarding the ordinance violation be invited to the next council meeting to discuss a remedy. The clerk's office is to send letters by the end of May.

NEW BUSINESS: Jean Meyer introduced Shelly Dixon to discuss "Discover Brownsville" in association with the City of Brownsville during the Brownsville Days celebration, June 26-28. Shelly informed the council that \$400.00 has been raised from a scavenger hunt event. She and friends are requesting \$100.00 to \$150.00 in funding to conduct a run/walk event, consisting of a one mile, a two mile and a 5K. The events will be for fun only and not timed. Funds will be used for prizes and route signage for the event. Shelly is also considering a community art event during next year's Brownsville Days which she suggests will be a low budget event promoting fun. Pam Walhovd moved to donate \$200.00 to the project with funds derived from the Brownsville Green fund and the General Fund at \$150 and \$50 respectively in addition to two American Flags. The motion was seconded by Bill Fitzpatrick and passed unanimously. Shelly requested assistance in routing the "Brownsville Loop" run/walk to avoid highway traffic.

Jean Meyer presented a request from Hiawatha Valley Mental Health Center to provide a presentation summarizing their services. Barb Hurley moved, seconded by Pam Walhovd and the motion passed to allow use of the Community Center for a presentation of their services at a date and time when convenient.

Jean Meyer introduced Resolution Number 05-06-26 (5) supporting the request for state bonding for infrastructure improvements, namely wastewater and stormwater infrastructure systems. The resolution approves and supports the efforts to predesign, design and construct wastewater and stormwater infrastructure improvements that will accommodate current and future needs. Bill Fitzpatrick moved,

seconded by David Prestby and the motion passed to approve Resolution Number 05-06-26 (5). The council was also informed that a two-million-dollar request submitted by Bollig Engineering to the state legislature for wastewater improvements was not funded.

Jean Meyer requested comments regarding placement of a salute to EMS and Police Week in the Caledonia Argus at a cost of \$33.00. Barb Hurley moved, seconded by Bill Fitzpatrick and the motion passed to approve placement of the salute ad.

Jean Meyer questioned the council about placing an ad in the Fillmore County Journal recognizing the 250th Anniversary of the United States. Bill Fitzpatrick moved, seconded by David Prestby and the motion carried to approve a 4" X 6" ad at a cost of \$155.00 to be run in the June 8 and June 29 editions of the paper.

MAINTENANCE: Dean Twite presented the council with quotes from Winona Controls for HVAC upgrades in the Community Center. Mr. Twite is waiting for additional quotes for consideration.

Quotes have also been requested for blacktopping and seal coating to be presented at a future meeting.

Mr. Twite extended a thank you to the Brownsville Lions Club and volunteers for installation of pea rock at the ballpark.

Mr. Twite informed the council of a meeting on May 13 with the Houston County Highway Department regarding the repaving of County 18. The meeting is for informational purposes only and attendance is not required.

FIRE DEPARTMENT: A written report was provided to the council showing that the department welcomed two new members. The department will be participating in Farm Safety Day on May 7th. The department is seeking billing information for billing The Fish and Wildlife Service for a call dispatched to the Reno Bottoms fire in March. A grateful thank you is extended to everyone who attended the fire department fund raiser and to Lindsey Rohrer, Chris Bray and the River Station for all their work in planning and executing the fundraiser. The department is currently working with Vicker's Consulting to apply for an AFG grant. Jenna Knight requested on behalf of the fire department the use of the back parking lot for a monthly work-out on May 16. The council agreed by consensus to allow the request.

CITY CLERK REPORTS: Jenna Knight reported that Richard's Sanitation fuel surcharge remains the same at \$2.15 per residence per month.

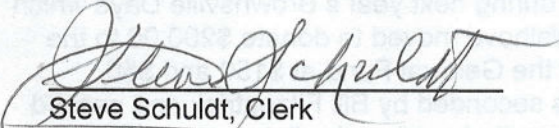
MiEnergy is running underground power under Adams Street to the former Copper Penny.

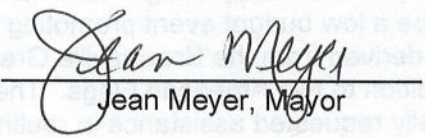
Requests for quotes has been sent to energy assessment companies for energy assessments and solar feasibility studies at the Community Center, Bluffview Manor, Fire Station and WWTP.

A Minnesota Housing Tier 2 grant has been awarded \$75,000 to replace windows and doors at Bluffview Manor.

Financial reports are included in the meeting packets and council members are welcome to visit the office for any questions they may have.

ADJOURNMENT: There being no further business, David Prestby moved, seconded by Pam Walhovd and the motion passed to adjourn at 8:15 pm.


Steve Schuldt, Clerk


Jean Meyer, Mayor